



Wednesday, March 15, 2017
 Select Board Meeting Minutes
 Town Hall Room 203 - 6:30 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:30 pm in Room 203 Town Hall, 100 Middle Street.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member; John Waskiewicz, Member Donald Pipczynski, Member

Also present: Jennifer Sanders James, Licensing Coordinator, Michael Spanknebel, Fire Chief, Annie McKenzie, School Superintendent, Linda Dunlavy, School Committee; Gabriel Owen, Finance Committee; Steven Barstow, Fire Department; Amy Fyden, Finance Committee; Tom Pitta, Finance Committee

1. Call to Order

Meeting was called to order at 6:30 by Molly Keegan, Chair.

2. Consent Agenda

2.1 Consent Agenda

Warrants	AP1738, AP1738S
One Day Liquor License	Top of the Campus - April 1, 2017 - Mullins Center - Casting Crowns Concert
Bid Award - Fire Substation Survey	Holmberg & Howe \$4,150
Bid Award - Senior Center Survey	Holmberg & Howe \$3,925

Motion to approve the Consent Agenda
 Motion: Chunglo Second: Devine
 Vote: 5-0-0

3. Public Comments: 7:00 - 7:15 pm

3.1 Public Comments

4. Town Administrator Report

4.1 Town Administrator Report

No Town Administrator Report

5. Appointments

5.1 6:30 p.m. FY 18 Budget Education (300 Series)

Annie McKenzie presents the FY18 School System budget. There has been saving in the instructional leadership and support budget, this does not include the superintendent's office, but special education leaders, principals, team leaders, instructional staff and educational support, staff. This was due to retirement. The Professional Development increase is because we are due for our New England Association of Colleges and Schools visit, so their site visits are expensive. This just over \$12,000 dollars, they come and visit for a few days and this is how we received our accreditation. We did have some



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changes in our hires, with people moving, and new hires with different skills. With the Maintenance is a decrease on electricity because payed off a loan. Our fuel costs are lower than we originally thought, but still very high.

The major increases is due to tuition payments, which are going up by close to 300,000 dollars from 17 to 18, this is Smith VOC and special education. We have 11 applications so far for this upcoming year. There is no deadline on the applications. We assumed the same tuition as last year of 17,000 dollars and then 12,000 for a special education surcharge. The surcharge is for any student who has an IEP.

There are 88 children who school choice students into Hadley and outgoing students (40 choice and 39 charter).

We are applying way more of the School choice money to FY17 budget than we anticipated. We anticipated 564,000 but we are actually closer to 681,000. We have incurred Special Education costs that we greater than we anticipated.

Our Pre-K program is steady but cannot be a projector, since being born here doesn't mean that you will attend school. We hope both grants to remain steady.

There are lots of things in our budget that our not fully in the control of the school, such as vocational school, transportation, special education. We are working to control the budget that we can control. If you remove the budget items that are out our control we are actually \$1600 dollars.

Further general discussion of the School budget.

5.2 FY18 Fire Department Budget (220 Budget)

Chief Spanknebel presents his level funded budget for FY18 and then a few small amendments, due to budgeting errors and then increases in a couple of line items.

The only major increase is for the radios, we combined with police and DPW for a better rate two years ago. The warranty is ended this year , this the increase on radios.

The North Hadley is back on to the budget and then the AIR Pack has also increased because they have changed the standards.

Molly Keegan ask about the new substation has no impact upon the budget.

Chief Spanknebel states no impact at all.

Chief Spanknebel states that the new fire truck will roll out during the 1st week in April. We have pump training coming up and loading of equipment on the new truck.

The Enhanced program expansion the biggest cost is payroll. The fire dept., is at a critical state. We are at 1100 plus calls now, that does not count the tones.

Chief Spanknebel reiterates the need for the new firefighters who work 4 on 4 off shifts and the shifts would be either 6 am - 6pm or 7-7. Over 70% of our calls come during this time. We responded to 42 fires last year, this includes mutual aid calls.

Donald Pipczynski asks if the mutual aid calls are even.

Chief Spanknebel states that it depends on the year, last year it was higher going out, but it changes year to year. We have responded to 5 structure fires this year already. There have been 18 fire fatalities already. There were 42 total last year for the state.



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So what we are requesting is to start with lower grade firefighters (entry level), so we would like 2 full time firefighter/EMT, 1 lieutenant who would be responsible for vehicle and equipment maintenance (which we would share with the police department)

Steve Barstow states that the difficulty (time wise) to inspect the truck every month, it takes up to 2 hours, this is very difficult for a call force department.

Chief Spanknebel states that the final request is for a Deputy Chief. That would be the 4th position.

Gerry Devine states that we have never responded to so many calls before, the call force are burned out, tired.

Molly Keegan states that the community has changed our businesses have increased, but there is not a big increase in our population.

Chief Spanknebel states that we use the Hampshire Basic 6, to make sure that someone can even become a firefighter. This allows us to see if people are able to become a firefighter without spending the 10,000 dollars for a firefighter.

Joyce Chunglo states that we stated over a year ago that we were going to support this fire department, in the right way, and I don't care if we have to do an override. We have to take of this fire department.

Donald Pipczynski states that the Ambulance committee was formed over a year ago and they still haven't met.

Michael Spanknebel states that I honestly don't have time, this again how I am overstretched and I am trying to spread out the load with the officers that I have now.

Joyce Chunglo states that you can't expect that Mike to take care of everything, with the budget, the new substation, the new truck.

John Waskiewicz states that we should take this out for a bid, we only have 1 year left on our contract we need to get out there.

Chief Spanknebel states that the good way to offset these new firefighters is to have our own ambulance service.

Further discussion of the fire department budget, and ambulance service.

Molly Keegan states that we only spend 2% of our budget on our fire department.

Amy Fyden states that we need to support our fire department.

Molly Keegan thanks Chief Spanknebel and Captain Barstow for coming in for the budget.

5.3 ATM Articles 8 & 11 - This item is postponed.

6. Old Business

6.1 Public Safety HVAC System - Architect Agreement

This item has been has been postponed.

6.2 Active Shooter Plan & Exercise Development RFP

This item is postponed.

6.3 Affordable Housing Project

Motion to support the Affordable Housing Project



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Motion: Chunglo Second for Discussion: Devine
Gerald Devine asks that Hadley senior housing continue to be monitored through Hadley.
Molly Keegan states that there is approved list of local people who can do this, like HAP Housing.
Vote: 4-1-0

7. New Business

7.1 Sewer Abatement - 234 River Drive

Donald Pipczynski recuses himself because this is his property.
Molly Keegan states that the request is because the water never went through the sewer system. It was for agricultural purpose.
Gerald Devine ask if you have an agricultural meter put installed?
Donald Pipczynski states no, he doesn't but he could.
Molly Keegan states that the collector doesn't offer recommendations and the DPW does not recommend.

Motion to deny the sewer abatement
Motion: Devine Second: Chunglo
Vote: 3-0-1

John Waskiewicz abstains

7.2 Annual Town Election

The Select Board is asked to sign the election warrant for the Hadley Annual Town Elections.

Motion: Devine Second: Chunglo
Vote: 5-0-0

7.3 Hampshire Council of Governments

Donald Pipczynski asks for board opinion on Tom Ford's bonus of 15,000, last year was 20,000. And I have asked to be put on the agenda for reconsideration for this budget. No one else in municipal government receives bonuses.

With the Board's agreement he will request that they HCOG reopen the discussion on the bonus
Gerald Devine states that based on Michael Saryszkinski recommendation, we should instruct our representative to vote against Tom Ford's bonus.

Motion for D. Pipczynski to reopen discussion on Tom Ford's bonus if possible.
Motion: Devine Second: Waskiewicz
Vote: 5-0-0

8. Other

Jennifer Sanders James states that this matter just came up today. The Pyramid Mall group is requesting that there one day liquor license for tonight be postponed to a later date. They had cancelled the event because of the weather.



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Motion to postpone the Pyramid Mall Group One Day Liquor License to another date, and that they still meet all requirements set forth by the Chiefs and Building Inspector.

Motion: Devine Second: Chunglo
Vote: 5-0-0

8.1 March 29th- Select Board Meeting

Molly Keegan states that we are all in agreement that we need to have the March 29th meeting. The rest of the Select Board concurs.

9. Announcements

Gerald Devine the Hadley Mother's Club is hosting Candidate's Night on April 3rd at Hopkins Academy. Molly Keegan states that received an letter of appreciation for a DPW employee for Stanley. Gerald Devine thank you to the boys' basketball team, they did a great job and made Hadley proud. Joyce Chunglo wants to remind people to shovel out the hydrants near their home, because there has been a lot of snow.

10. Executive Session

10.1 Executive Session -- Litigation

The Select Board will enter into executive session as per the provisions of MGL Chapter 30A, Section 21(a)(3): To discuss strategy with respect to ... litigation if an open meeting may have a detrimental effect on the ... litigating position of the public body and the chair so declares....

Town of Hadley v. Theodore Mieczkowski Housing Court, Western Div., C.A. No. 2013H79CV00653. And not to reconvene in open session.

Molly Keegan states that as Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and that I state that discussing the matter in open session will have an adverse effect on the Town of Hadley.

Motion: Chunglo Second: Devine

Roll Call Vote:

Waskiewicz: Aye; Devine: Aye; Keegan: Aye; Chunglo: Aye, Pipczynski: Aye

Select Board entered into executive session at 8:38 pm.

11. Adjournment

11.1 Adjournment

Meeting was adjourned at 8:38 pm

Motion to adjourn

Motion: Devine Second: Chunglo

Vote: 5-0-0